

Association ENRICH GLOBAL – Internal rules
Revised by the Board in November 2022, reviewed and approved by the
General Assembly on March 1, 2023

Foreword

This document is aimed at specifying the bylaws of ENRICH GLOBAL. It shall be handed to every existing and new member.

Article 1. Financing sources

ENRICH GLOBAL foresees financing from different sources. According to article 2 of the bylaws of the association, ENRICH GLOBAL can participate in any commercial activity in order to achieve its objective.

Besides the contributions foreseen in article 2 of the present internal rules, which will be the major source of revenues, ENRICH GLOBAL may also receive public subsidies or donations, participate in projects and be paid for the setup of services or initiatives.

Article 2. Contribution

Founding members do not pay a contribution during the first full civil year. Honorary members do not pay a contribution.

Active members shall pay an annual contribution. The amount of this contribution is fixed each year by the General Assembly. In 2021, 2022 and 2023 the General Assembly voted 0 euros contributions for all members, as the contribution has been in-kind for the development of ENRICH GLOBAL and its activities.

Contributions are due the 1st of March of each calendar year for private persons and organisations that were members since the 31st of December of the preceding year.

All contributions made to ENRICH GLOBAL are made definitively. No reimbursement of the contribution can be required in the event of a resignation, exclusion, death or judicial liquidation.

Until further notice, only organisations are accepted as members.

Member (Organisation)	Amount of the contribution in 2020
Founding member	0€
Honorary member	0€
Active member if <500 employees and non-for-profit	500€
Active member if <1000 employees	1000€
Active member if >1000 employees	2000€
Benefactor member	3000€
Private person	250€



Members that apply to become a part of ENRICH GLOBAL in the course of the year can benefit from a flat-rate deduction on the amount of their contribution for the first year:

Date of accession	Discount on the contribution
>= 1 st of July	10% discount
>= 1 st of November	30% discount

Article 3. Ordinary General Assembly

According to article 10 of the bylaws of ENRICH GLOBAL, the ordinary General Assembly shall take place at least once a year, convened by the desk:

The ordinary General Assembly should be competent to:

- Define the general policy of ENRICH GLOBAL;
- Approve the financial account of the preceding year and vote the budget for the year to come;
- Approve the management of ENRICH GLOBAL for the preceding year;
- Decide on the amount of the contributions for the year to come;
- Decide on the exclusion of a member;
- Elect the members of the Board;
- Approve any change in the bylaws

Article 4. Extraordinary General Assembly

According to article 11 of the bylaws of ENRICH GLOBAL, an extraordinary General Assembly may be convened to:

- Take the essential decisions regarding the assets of ENRICH GLOBAL (buy or sell a property, subscribe a loan etc.);
- Terminate ENRICH GLOBAL or transform it into a structure of another legal form.

Article 5. Voting rights

Organisations can only be represented by one person (one vote) at the General Assembly.

Article 6. Board

According to article 12 of the bylaws, the Board should be competent to:

- Decide on the implementation of the general policy defined by the General Assembly;
- Elect the members of the desk and control their management;
- Approves new members.
- Decide on the projects that will be presented to the General Assembly;
- Authorise the expenses that were not foreseen in the provisional budget and that are not part of the project budget allocated to ENRICH GLOBAL
- Approve the financial accounts that will be presented to the General Assembly with the help of the Audit Committee if an Audit Committee has been implemented;
- Approve the provisional budget to be presented to the General Assembly;
- Decide on the opening of a bank account;
- Decide on the opportunity to initiate a legal action on behalf of ENRICH GLOBAL.



The Board will meet at least twice a year.

Article 7. Desk

According to article 13 of the bylaws of ENRICH GLOBAL, the Desk ensures the effective day-to-day functioning of the association in conformity with the general policy defined by the general meeting and in application of the decisions of the Board.

It also:

- Decides on the creation or the termination of paid employment at ENRICH GLOBAL.
- Presents provisional budget to the Board

The Desk will meet as frequent as necessary, expected every 3 months. Urgent decisions might be agreed by email.

Article 8. President

The President is empowered to represent the association in all acts of everyday management. He/she can delegate his representative power to any member of the Board for determined tasks. He/she validates the expenses. The President can support the treasurer and the secretary in their tasks.

For any other act of representation, the President shall be empowered by the Board.

The President convenes the ENRICH GLOBAL members to the extraordinary General Assembly.

Article 9. Vice President for Expansion

The Vice President for Expansion is in charge of the following mission:

- Attract, develop and retain members for ENRICH GLOBAL;
- Measure the effectiveness of ENRICH GLOBAL members' attraction and retention;
- Manage the relationships with ENRICH GLOBAL members;
- Support the income generation flow for ENRICH GLOBAL;
- Develop the ENRICH GLOBAL value proposal
- Support and drive ENRICH GLOBAL growth;
- Develop and support ENRICH GLOBAL members' internationalisation and innovation success;
- Support the ENRICH GLOBAL portfolio development and ensure an excellent members' experience.

Article 10. Vice President for Training and Education Programs

The Vice President for Training and Education Programs is in charge of the following mission:

- Coordinate and drive training and education program development of ENRICH GLOBAL and its members;
- Attract, develop and retain training and education program providers offering topics relevant to ENRICH GLOBAL's members;
- Measure the use and effectiveness of ENRICH GLOBAL training and education activities;

- Support the income generation flow for ENRICH GLOBAL, through its training and education programming;
- Develop the ENRICH GLOBAL value proposal for education and training.

Article 11. Secretary

The Secretary is in charge of the following missions:

- Convene the ordinary General Assembly, the Board and the Desk's meetings;
- Draft the minutes of the General Assemblies and Board meetings;
- Maintain the different registries of ENRICH GLOBAL;
- Prepare the activity report of ENRICH GLOBAL once a year;
- Carry out the mandatory reporting at the prefecture.

Vice President and Secretary could be the same person.

Article 12. Treasurer

The Treasurer is in charge of the following missions:

- Open and manage the ENRICH GLOBAL's bank account;
- Recover the incomes of ENRICH GLOBAL (contributions etc.);
- Handle payments of ENRICH GLOBAL;
- Manage the accounting of ENRICH GLOBAL and present it once a year to the Board and to the General Assembly for approval;
- Prepare the provisional budget once a year and present it to the Board and to the General Assembly for approval;
- Apply for public subsidies if decided by the Board.

The Treasurer can be supported by an Audit Committee and can delegate these tasks to the Desk member(s) in the country of headquarter operation of ENRICH GLOBAL, as far as their transparency is ensured.

Article 13. Advisory Board and thematic groups

The Board reserves the right to set up one or more Advisory Board(s) that can provide guidance on ENRICH GLOBAL's strategy and coordinate its initiatives.

Each member can propose a new thematic group to be created as far as two other existing members of the association are involved in this group. A short template should be filled and shared to the Desk for publication on the website.

These thematic groups are managed by a thematic group leader (with eventual co-leader) in charge of the organisation of the work inside the group and responsible for reporting the activities of the group to the desk, and for the General Assembly, including provision of the information for the Annual Report.



Article 14. Confidentiality

All members agree that the cooperation in ENRICH GLOBAL in general does not require the exchange of confidential business information. In the case where the exchange of confidential information is nevertheless deemed necessary in the future, the members agree, that all confidential information shall not be used other than for the purpose of ENRICH GLOBAL; and shall not be disclosed to any third party, without the prior written consent of the disclosing member.

Article 15. Use of ENRICH GLOBAL emblems

The “ENRICH GLOBAL” trademark is owned by the Association and nothing contained on the ENRICH GLOBAL website shall constitute the grant of a license to use content and trademark without prior contractual agreement. So long as they shall continue to be members of the Association, Organisation members shall be entitled to print the Association’s emblem on their business stationery and cards, together with the information that they are members of the Association. Individual and Honorary members shall be entitled to use the credential ‘Member of the ENRICH GLOBAL Association’ after their names.

Sophia-Antipolis, France, 14/09/2020

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